



## Black Tie Video Productions

Client's Name (if other than Bride or Groom) \_\_\_\_\_  
 Bride's Name \_\_\_\_\_  
 Groom's Name \_\_\_\_\_  
 Billing Address \_\_\_\_\_  
 Contact Phone Number \_\_\_\_\_ E-Mail address \_\_\_\_\_  
 Wedding Date \_\_\_\_\_ Ceremony Time \_\_\_\_\_ Ceremony Location \_\_\_\_\_  
 Reception Location \_\_\_\_\_

### Package "A" \$995.00

(Full Ceremony Only)

- Coverage begins 30 minutes prior to the ceremony and continues until the rice, bubbles, drive away etc. (up to 3 hours)
- 3-4 professional cameras with two operators
- Up to 5 UHF wireless microphones and 3 mini disc recorders as necessary to capture the ceremony audio
- Fully edited into a professional DVD movie
- Custom DVD case and menus
- 3 DVD copies
- Finished DVD will be the length of your ceremony

### Package "B" \$2,595.00

(Full Ceremony, 3 song Cinematic Highlights short form edit, and photo montage)

- Full day coverage begins with bridal prep at the church through the main reception events (up to 10 hours)
- Cinematic Highlights video will be hosted on our web site
- We will encode your Cinematic Highlights in .mp4 format for download to your iPod or other portable video player (upon request)
- 90 picture photo montage
- 3-4 professional cameras with two operators
- Up to 5 UHF wireless microphones and 3 mini disc recorders as necessary to capture the ceremony audio
- Fully edited into a professional DVD movie
- Custom DVD case and menus
- 5 DVD copies
- Finished DVD will be your full ceremony plus approximately 20 minutes for the Cinematic Highlights

### Package "C" \$3,495.00

(Full Ceremony, 3 song Cinematic Highlights short form edit, long form full edit, and photo montage)

- Full day coverage begins with bridal prep at the church through the main reception events (up to 10 hours)
- In addition to the short form (Cinematic Highlights) and full ceremony this package also includes events such as full toasts, special dances, cake cutting, garter and bouquet toss, in their entirety
- Cinematic Highlights video will be hosted on our web site
- We will encode your Cinematic Highlights in .mp4 format for download to your iPod or other portable video player (upon request)
- 90 picture photo montage
- 3-4 professional cameras with two operators
- Up to 5 UHF wireless microphones and 3 mini disc recorders as necessary to capture the ceremony audio
- Fully edited into a professional DVD movie
- Custom DVD case and menus
- DVD chapter point
- Titles and credits
- 5 DVD copies
- Finished DVD will be approximately 1 1/2 - 2 hours long, including approximately 20 minutes for the Cinematic Highlights

#### Additional Services

|  |          |
|--|----------|
| ___ Projector & 12' diagonal screen for reception photo montage (includes setup & operation) * | \$250.00 |
| ___ Projector & 10' diagonal screen for reception photo montage (includes setup & operation) * | \$200.00 |
| ___ 1 Song photo montage - 30 photos set to music  | \$150.00 |
| ___ 2 Song photo montage - 60 photos set to music  | \$200.00 |
| ___ 3 Song photo montage - 90 photos set to music  | \$250.00 |
| ___ Additional Photos (each)   | \$3.00   |
| ___ Additional DVD copies  | \$35.00  |
| ___ Additional coverage using 2 cameras (per half hour)  | \$75.00  |

\*We will need permission from the DJ to play the audio thru their system. Additional charges will apply if we have to rent a sound system

\_\_\_\_\_  
Client's Signature

\_\_\_\_\_  
Date

Please sign and return one copy. Keep one copy for your records.

# **Black Tie Video Productions, 5048 S. Plaza Dr, Suite F, Newburgh, IN 47630**

## **Terms and Conditions**

This video is strictly produced for the client's private home use only.

A \$750 non-refundable retaining fee is required to secure the date. This fee will be applied toward your final bill. 1/2 of the remaining balance will be due 90 days prior to event date. The final balance is due 21 days prior to the event date. If payment is not received within 7 days of due date, then this shall be considered a cancellation of this contract by the client. The contract may be reinstated by payment of all amounts due plus a \$29 late fee, providing we have not rebooked the date. If Black Tie VP has not received the full payment by the event date specified, Black Tie VP will not tape your event and all fees already paid will be forfeited. In the event of a cancellation of this contract by client, client agrees that all fees already paid to Black Tie VP at the time of cancellation date will be forfeited. Client agrees that any cancellation notice must be given in writing from the person that signs this agreement. No other form of cancellation shall be accepted. If cancellation is not received in writing then client agrees to make any payments that are currently due, or become due until time written cancellation is postmarked. In the unlikely event that Black Tie Video Productions must terminate this contract, we reserve the right to do so for any reason at any time. Should this occur, all monies paid will be refunded except if due to breach of contract (i.e. failure to make payment). Client agrees not to hold Black tie VP responsible for any incidental or consequential damages resulting from contract cancellation. There will be a \$29 fee for any returned checks.

Additional coverage time is \$75 per 1/2 hour. Additional coverage time may be requested by the client on the day of the event; however, it is not guaranteed that Black Tie VP will be able to grant such requests due to prior commitments. We will not provide additional coverage without your consent.

Black Tie Video Productions will exercise reasonable care in providing service and handling Client's materials. Black Tie VP shall not be liable for losses due to circumstances beyond our control, including but not limited to power failure, equipment malfunction, defective tape stock, Acts of God, nature, illness, accident, theft, or vandalism. The amount of damages paid to or suffered by the client will be limited to the amount(s) paid to Black Tie VP (i.e. refund of retainer or total paid to date) and is not to exceed the agreed upon amount of this contract. Client agrees to forfeit all punitive and/or consequential damages. No other warranty is expressed or implied.

Black Tie VP will take paramount concern to produce a finished product of good quality and makes no guarantees, neither expressed nor implied, in regard to aesthetic qualities of the completed project. Your satisfaction is our primary goal. By signing, you, the client(s), acknowledge that the finished product is a creative work, and as such, reasonable artistic license/discretion will be used in the taping and editing of the resulting video. Client requested changes (other than error correction) to the finished product may, at the discretion of the producer, result in additional charges not included in this contract. Any error corrections must be requested within 14 days of delivery.

Client understands that DVD technology is not perfect. Black Tie VP cannot guarantee 100% compatibility with all DVD players.

It is understood and agreed that Black Tie VP cannot guarantee to produce any video product of any specific object(s), situation(s), person(s), or event(s) or in combination thereof, taken by Black Tie VP in the performance of the duties and/or services specified in this assignment.

Black Tie Video Productions is the exclusive professional videographer and will have the first choice of camera locations. Other videographers may not use lights or wireless microphones without Black Tie VP's consent, and may not interfere with Black Tie VP personnel and will be instructed by client not to be in Black Tie VP's camera(s) view.

If reception coverage is included in the contract, the Client will provide reasonable food service for Black Tie VP staff during the same time period as the bridal party. This is to insure that we are ready and available when the bridal party finishes eating. If food service is not provided, videographers will retain the right to leave the premises for a one hour period. We cannot be responsible for any events missed during this time period.

All audio and video footage is the copyrighted property of Black Tie Video Productions. Black Tie VP reserves the right to use any and/or all footage for promotional, publicizing, exhibition, and/or other exploitation thereof in any manner and by any means and in connection with commercial advertising and publicity tie-ups.

It is the client's sole responsibility to inform Black Tie VP of any specific needs or changes in events.

It is the sole responsibility of the client to secure permission of the church, synagogue, or other site officials to film the ceremony and negotiate any modifications to their regulations. Black Tie VP will abide by the site's rules regarding camera placement at the ceremony. Denial of access to Black Tie VP representatives by location officials does not constitute grounds for a refund, and may affect the overall quality of the finished video. In addition the client understands that very low light conditions will affect the video quality, Should the client or site regulations disallow the use of artificial light, Black Tie VP cannot be responsible for the quality of the resulting video.

Please inform any photographer(s) that videographers will be present. It is the client's responsibility to negotiate any conflicts between this contract, and that of the photographer's.

**I have read, and agree to the above terms and conditions**

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**Client's Signature**

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**Date**

Please sign and return one copy. Keep one copy for your records.

**Revised 4-12-2008**